

Sample Bank Letter

(Bank Letterhead)

(Date)

MotorSport Auction Group, LLC.
326 Rock Creek Road
Gold Hill, OR 97525

RE: **(Bidder's Name)**

Dear MotorSport Auction Group LLC,

This letter will serve as your notification that **(Name of Bank)** will guarantee payment of any check(s) written by **(Bidder's Name)**, up to the amount of **\$(amount)** drawn on account **#(Account Number)**.

This guarantee of cheque(s) will apply only to MotorSport Auction Group LLC purchases made on **(Date of Sale)**. No stop payment will be issued.

Sincerely,

(Bank Officer Signature)
(Telephone Number)

(Bidder's Signature)

**** Please note that substantive deviation from this format will ****
**** most likely render letter not usable for the purpose intended ****